

EA Advisory Committee

South Landfill Phase 2 EA

Agenda

Date: January 27, 2025

Time: 6:00 pm – 8:00 pm

Location: Club Italia (Marconi Room), Niagara Falls, ON

	Agenda Item	Duration
1	Welcome & Introductions	25 min
2	Dinner	20 min
3	Presentation: South Landfill Phase 2 & EA Process Overview	15 min
4	EA Advisory Committee Objectives & Expectations	20 min
5	Committee Charter Review	15 min
6	Committee Administrative Items	10 min
7	Next Meeting Availability	5 min
8	Other Business & Q&A	10 min

Walker South Landfill Phase 2 EA Advisory Committee

Meeting Summary No. 1

Meeting No. 1 – January 27, 2025

Date: January 27, 2025

Time: 6:00 pm – 8:00 pm

Location: Club Italia, Niagara Falls & Virtual (MS Teams)

Materials

- Agenda
- Presentation
- Terms of Reference
- Committee Charter

Meeting Objective

The purpose of this meeting was for committee members to get to know each other, develop an understanding about the South Landfill Phase 2 EA & Environmental Assessment (EA) Process, review committee Charter and discuss committee housekeeping items such as preferred meeting dates/times/location.

Discussion Topics

1. Introductions

Walker welcomed committee members and noted the objectives for the meeting. Committee members introduced themselves, shared their backgrounds and reasons for joining the Committee. It was noted that the Facilitator, Anneliese Grieve, is also an expert in the EA process and is available as a resource for the EA Advisory Committee should they have questions about the process.

2. Presentation: South Landfill Phase 2 EA & EA Process

- Walker provided an overview of the operations/activities at its Niagara Resource Management Campus, the proposed South Landfill Phase 2 EA Project and Ontario's EA Process.
- The approvals process to expand a landfill can take approximately 8 yrs.
- The first step, the EA Process is a 2-Step process; 1) The Terms of Reference, and 2) Environmental Assessment (EA)
- Step 1 is complete. The Terms of Reference was approved on September 10, 2024.
- Step 2 is starting. The key parts of Step 2 (the EA) include; collecting data & developing an understanding of the existing conditions, reviewing alternative method/options on how the project can be developed, selecting a preferred alternative/option and then doing the detailed impact assessment.

- Walker shared the names of the independent technical experts and the studies that they will be doing.
- Walker offered a tour of the Niagara Campus to the committee.

3. EA Advisory Committee & Expectations

- The Facilitator reviewed the objectives of the EA Advisory Committee which is to provide feedback on the project and information presented, reviews materials before public events, advise on communicating information, and act as a conduit for information when connecting with others within the community.
- The Committee will be expected to meet approximately 3-4 times in 2025 at key project milestones. The committee will meet prior to forthcoming public consultation events for Alternative Methods and Preferred Alternatives.
- Meeting materials will be provided a minimum of one (1) week prior to meetings to allow time for Committee members to review. If the meeting materials are large, Walker will provide them earlier.
- The Facilitator is an independent, impartial, third-party. The Facilitator will manage the meetings, ensure all voices are heard, and that discussions remain 'in scope'. A meeting summary will be provided by the Facilitator after each meeting. Walker will make the meeting summaries publicly available on the project website.

4. Committee Charter

- The Committee was provided with an overview of the draft Committee Charter. The Committee Charter identifies how the Committee will operate. The Committee was asked to review the draft Charter and to share any feedback with the Facilitator. The Charter will be finalized at the next meeting.

Committee Discussion, Feedback & Action Items

- A Committee member inquired about recycling efforts (i.e. as they increase) and if it had slowed the rate of filling the landfill. Walker noted that recent advancements have been made in recycling rates but that population growth and the type of waste (e.g. single-use) have offset these advancements to some degree.

Action - Walker committed to providing additional information on waste disposal and waste diversion per capita.

- A question was asked about the project timeline and key milestones and if additional information could be provided. Walker noted it is difficult to establish fixed milestone dates but that a timeline can be provided.

Action - Walker committed to providing additional detail on anticipated dates/periods for key project milestones.

- A question was asked if a species inventory be done within the ecology study? Walker confirmed the species inventory will be completed. An initial round has already been completed and a confirmatory inventory will be completed again this year.

Action - Walker committed to ensuring this information is shared with the Committee.

- This issue of confidentiality was discussed and clarified. It was noted that EA's are subject to the Freedom of Information Act and information is made available to the public. However, sensitive issues (e.g. the exact location of a species at risk) are protected and personal information/privacy will be protected.
- A question was asked if the Community Liaison Committee referred to in the Terms of Reference was this committee. Walker confirmed this and stated the name was changed to EA Advisory Committee to help align the name with the objectives and intentions of the Committee (e.g. to provide advice about the project from a community member's perspective).
- The Committee inquired if there were other public forums they should be attending. Walker noted that Committee members could attend upcoming public consultation events as a Committee member. It was agreed to discuss this further at the next committee meeting.
- An inquiry was made about making meetings hybrid. Walker stated the preference is for meetings to be in-person; however, a virtual option will be provided to accommodate travel safety or schedule requests.

Closing Remarks

It was agreed the next Committee meeting will take place on Monday, March 3rd. The main purpose of this meeting will be to discuss Alternative Methods (different facility design options).

Summary of Action Items from EAAC Meeting #1

TASK	LEAD	STATUS
1 Facilitator to provide contact information to Committee members.	AG	New
2 Walker to provide additional information on waste disposal and waste diversion per capita.	DF	New
3 Walker committed to providing additional detail on anticipated dates/periods for key project milestones.	DF	New
4 Walker to provide a copy of the Committee Charter.	DF	New
5 Walker to provide an EA Advisory Committee Contact sheet.	DF	New
6 Set a series of meeting dates at the next Committee meeting.	AG	New

Preferences for Committee Members

- Meetings on Monday night @ 5:30 pm
- Electronic copy of materials one week prior (as attachments, not links). Additional time will be provided if document set is large.
 - A working draft type file to be able to add comments right in the documents.
- One committee member would like a hard copy of materials.